

AGREEMENT – AUTHORITY – To Investigate & Act

I authorise **Overlooked Assets Solutions** to act/ investigate and refund any unclaimed & underfunded monies or assets in the name of

(Name asset is listed owing to)

(Amount if known)

L

of ___

declare that I knowingly and willingly appoint authority to **Overlooked Assets Solutions** and its staff to act & investigate on my behalf to refund/retrieve any and all lost/forgotten/ or unclaimed assets/funds which could be in the form of shares, dividends, money, bank accounts, trust funds, over payments, unpresented cheques, insurance, superannuation, property, deceased estates etc being held in any government departments/agencies or private organisations.

I hereby authorise and it's staff to undertake any necessary searches and procedures required for the investigation/refund of any unclaimed/ lost/ forgotten or unknown funds/assets.

I declare that I will provide any and all necessary authentic identification documents in the form of certified copies to **Overlooked Assets Solutions** to prove I am the legal and rightful owner of the asset/funds. I acknowledge failure to provide the required certified documents may cause delays in the retrieval process.

I have been informed by **Overlooked Assets Solutions** that some funds may be entitled to interest which if applicable will be paid when the claim is processed.

I am aware commission is only payable upon successful claim and retained by **Overlooked Assets Solutions** from my recovered funds. I am aware that I will receive the balance deposited electronically to my bank account below (or cheque). I accept that I am responsible for ensuring that I provide correct account information for the balance to be deposited into my chosen account and incorrect information may lead to delays in receiving my balance.





I am aware that my refund is deposited into a trust account managed by **Overlooked Assets Solutions** fees are deducted from the total claimed amount and the remaining balance is to be paid into my nominated bank account below or cheque sent to my current address.

Total Refundable Amount Recovery fee to refer to the attached Commission Structure	\$ \$	
Balance after deduction of fees to Client	\$	

I acknowledge that:

- I have read and agree to **Overlooked Assets Solutions** Terms and Conditions.
- I understand by authorising Overlooked Assets Solutions to act on my behalf, I am agreeing to pay Overlooked Assets Solutions charges and commissions according to the attached commission structure. (only upon successful claim).
- I am the authorised signatory to the account set out below.
- There may be additional processing administration costs with certain transactions

Claimant Full Name:		
Company Name:		
Position:		
Address:		
Phone Work:	——— Phone Home: —	
Mobile:	– Email: –	
DOB:	Date:	
Please circle preferred method of contact: Ema	il Mail Phone	
Signature/s:	Signature/s:	
		www.overlookedassets.com
		info@overlookedassets.com
		61431565993
		VIC 3030 Australia



Is this claim in respect of a Deceased Estate?

Deceased Estate Name: _ Relationship: _ Are you the Executor or entitled claimant? YES NO UNSURE

Payment Details: Please nominate how you would like payment issued, tick and fll in one option only.

Cheque

Direct Deposit- Australia

Direct Deposit- International

(Provide details below)

(Separate form to be filled in for International clients)

Name of Bank/financial institution:							
Account Name:							
BSB number: (Must have 6 numbers)				-			
Account number: (Maximum of 9 numbers)							

OFFICE USE ONLY - Overlooked Assets Solutions

Before accepting please confirm:		
Client has Accepted Terms and Conditions:	YES	NO
Signed copy of Agreement- Authority received:	YES	NO
The Authority has been printed:	YES	NO





Commission Structure

A. General Commission Rate:

The commission for recovery of funds is based on a percentage of the successfully recovered amount, plus GST where applicable as follows:

1. Commission Structure

1.1 For claims under \$50,000:

18% of the total recovered amount
Administrative Fee: \$50 (flat fee for processing small claims up to \$5,000)
Administrative Fee: \$500 (flat fee for processing small claims up to \$50,000) **1.2 For claims above \$50,001**:
18% of the total recovered amount
Standard Administrative Fee: \$2,500 (flat fee for handling most claims)

2. Additional Administrative Fees for Complex Claims

2.1 Older Claims (2010 or earlier):

\$500 administrative fee for claims requiring additional research, legal paperwork, or dealing with older documentation. **2.2 International Claims:**

\$750 administrative fee for cases involving overseas coordination or international legal assistance for amounts up to \$50,000 and \$2,500 for amounts above \$50,001

Flat Fee means, in the case where refunded money is a value of less than \$500, the applicable flat fee is \$150; Our commission fee does not include GST. Where GST is payable for our services to you, we will charge you at the current GST rate of 10%.

The Account Owner acknowledges and agrees that they are solely responsible for any and all taxes, levies, duties, or similar governmental assessments, as well as any costs or expenses, arising from or related to the recovery of funds facilitated by **Overlooked Assets Solutions** shall not be held liable for any such obligations.



www.overlookedassets.com





VIC 3030 Australia